

**IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF TEXAS  
DALLAS DIVISION**

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**SPECIAL ORDER NO. 3-346**

Effective immediately, the Clerk's Office will preliminarily assign each criminal and civil case filed in the Dallas division to a magistrate judge as directed in this Order. This Order supersedes Special Order No. 3-95 dated May 19, 1992, and Special Order No. 3-143, as amended on August 9, 2019.


At the time of filing, the Clerk's Office will preliminarily assign each civil case by random draw to a Dallas magistrate judge using a case assignment deck that includes all four Dallas magistrate judges. If Magistrate Judge David Horan determines that he must recuse in a case that has been preliminarily assigned to him because of the federal government's involvement in the case, Judge Horan will use a designated CM/ECF event code to cause the Clerk's Office to select another magistrate judge in Dallas by random draw. The Clerk's Office will then transfer the case in which Judge Horan has recused to the newly selected magistrate judge. In exchange, the newly selected magistrate judge will use a designated CM/ECF event code to transfer a case that has recently been preliminarily assigned to that judge directly to Magistrate Judge Horan. In all other civil cases, upon notification by any magistrate judge of the need to recuse, the Clerk's Office will randomly select a new Dallas magistrate judge using a case assignment deck that includes all four Dallas magistrate judges.

The Clerk's Office will randomly reassign any pending criminal case and any closed criminal case with post-judgment activity that is preliminarily assigned to Judge Horan to another Dallas magistrate judge using a case assignment deck that does not include Judge Horan. At the

time of filing, the Clerk's Office will preliminarily assign each new criminal case to a Dallas magistrate judge by random draw using a case assignment deck that does not include Judge Horan.

**SO ORDERED.**

December 7th, 2022

  
DAVID C. GODBEY  
CHIEF JUDGE