

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF TEXAS
DALLAS DIVISION**



The objective of the Criminal Justice Act (“CJA”) Voluntary Panel Program is to increase the quality of representation for those defendants financially unable to obtain counsel in federal criminal cases. The Panel consists of approximately 200 attorneys who meet the qualifications for membership on the Panel and who represent a cross-section of the attorney population in the Dallas Division.

An applicant to the CJA Panel Program should:

- be a member in good standing in the United States District Court for the Northern District of Texas and the State Bar of Texas;
- have at least four years of experience as a licensed attorney; and
- have sufficient civil or criminal trial experience, or other comparable litigation experience, to furnish quality representation.

In addition to these qualifications, applicants must (i) be willing to serve for at least three years, (ii) accept a minimum of one appointment per year for the full range of federal criminal offenses, and (iii) participate in annual federal criminal law training. With few exceptions, the appointments include representation on appeal. Panel members may be required to appear in court on short notice for certain preliminary felony matters (i.e. initial appearances, bail and detention hearings).

The current rate of pay for court-appointed attorneys is \$175.00 per hour for out-of-court time, and \$175.00 per hour for time in-court. In certain complex cases, a CJA Panel member may be eligible for interim payments of attorney’s fees.

Judges in the Dallas Division will approve attorneys for inclusion on the CJA Panel. Selected attorneys will be notified by mail.

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NORTHERN DISTRICT OF TEXAS
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**CRIMINAL JUSTICE ACT VOLUNTARY PANEL
QUESTIONNAIRE AND APPLICATION**

Please return original and **one** copy to:
Attn.: CJA Panel Attorney Program
United States District Court
1100 Commerce Street, Room. 1452
Dallas, Texas 75242

A. General Information

1. Name: _____
(Last) (First) (Middle)

2. Office Address: _____
(Firm Name)

(Street) (City) (State) (ZIP)

3. Telephone Numbers: _____
(Office) (Home)

(FAX) (Pager)

(Mobile) (Internet E-Mail)

4. What is the best way to contact you in an emergency?

5. Bar Number: _____

6. Date Admitted to Texas Bar: _____

7. Date Admitted to NDTX: _____

8. What other Federal Districts have you been admitted to?

9. Law School from which you received your JD: _____

10. Professional Affiliations:

☐ DBA ☐ JLT ☐ MABA ☐ AABA ☐ Other: _____

☐ Dallas Criminal Defense Lawyers ☐ Texas Criminal Defense Lawyers ☐ NACDL

B. Trial & Legal Experience

11. Indicate your **Criminal Trial** experience by providing approximate totals in the following categories:

	<i>Federal Court</i>	<i>State Court</i>
Jury Trials		
Bench Trials		
Pleas & Sentences		
Appeals		
Other Court Hearings		

12. Indicate your **Civil Trial** experience by providing approximate totals in the following categories:

	<i>Federal Court</i>	<i>State Court</i>
Jury Trials		
Bench Trials		
Other Court Hearings		
Depositions		

13. Indicate any other legal experience which qualifies you for membership on the panel (including experience in a prosecutor's or public defender's office or as a judicial law clerk and areas in which you are a Board Certified Specialist):

[illegible]

14. List the names and phone numbers of **three judges** and **three lawyers** who know of your ability as a trial attorney:

<i>Judges:</i>	<i>Attorneys:</i>

C. Miscellaneous Information

15. Have you ever been disciplined by, or are you the subject of a pending disciplinary complaint before any Bar Association or Court?

☐ Yes ☐ No

If "Yes" please describe the facts concerning the discipline or the pending disciplinary complaint:

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16. Are you fluent in any foreign language(s)? ☐ Yes ☐ No

If "Yes" please list: _____

Are you willing to take additional appointments based on your foreign language proficiency?

☐ Yes ☐ No

If "Yes" how many per year? _____

17. How many court appointments would you like to receive annually? _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Signature

Date