



# DALLAS COUNTY PURCHASING DEPARTMENT

November 30, 2010

**TO:** Commissioners Court

**FROM:** Linda S. Boles, Purchasing Agent

**SUBJECT:** Render Susceptible for Contract Negotiations/Award Consideration –  
RFQ No. 2010-090-5232 Request for Proposals for Desktop Technical Support Services for Dallas County

**Background**

By authorization of the Commissioners Court, the Purchasing Department received and opened six (6) proposals in response to the aforementioned solicitation. The responding firms are: Business Control Systems, Cyberdyne, DFW Technology, QNet Information Services, TechForce Technologies and Unysis. The purpose of this briefing is to recommend staff be permitted to proceed with Step Two of the RFQ process with the highest rated, short listed firms.

**Operational Impact**

The intent of the solicitation is to enter into an initial three (3) year contract, with the option to extend for two additional one year periods, with a qualified firm who has demonstrated knowledge of operating and managing desktop technical support services. The rating criteria and points assigned are as follows:

	Criteria	Points
I	Company Profile	20
II	Cost Expectations	25
III	Technical/Methodology approach, implementation plan and timeline to deliver required services	40
IV	M/WBE Participation	15
	Total	100

The proposals were evaluated and scored by representatives of the following County departments: Commissioners Court, IT and Budget. M/WBE Coordinator solely evaluated and scored the M/WBE Compliance Section.

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**GOVERNMENT  
EXHIBIT NO.  
503**

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**3:14-CR-293-M**

The RFP states that any firm that received a consolidated score of 70 or above would advance to Step 2 of the RFP process. Based on the committee's consolidated scores, four (4) firms were rated as the most qualified and susceptible to move forward to step two of the RFP process. They are as follows: DFW Technology, QNet Information Services, TechForce Technologies and Unisys. In accordance with the RFQ requirements and Section 262.030 "High Technology" of the Texas Local Government Code, attached for the Court's confidential review is a copy of the committee's scores.

Step Two of the RFQ process will include Best and Final Offers, contract compliance and interviews, if applicable. Upon conclusion, the evaluation committee will submit to the Commissioners Court a recommendation on the firm deemed most qualified for award consideration and to enter into final contract negotiations.

In the event the County cannot reach an agreement with the selected firm by negotiation of a contract, the County may formally end negotiations by written notification to the firm. At the County's discretion, the County may then choose to enter into negotiations with the next most highly ranked firm and attempt to negotiate a contract with that firm. The process will continue until the County has successively negotiated a contract or rejects all proposals from award consideration.

**Legal Impact**

Per the requirements of the RFP, specific information on the content of the proposals will not be disclosed until a final contract is executed by Commissioners Court.

**Recommendation**

Based on the procedures outlined in RFP No. 2010-090-5232 and the evaluation committee's consolidated scores, the Purchasing Department recommends that the Commissioners Court render DFW Technology, QNet Information Services, TechForce Technologies and Unisys as susceptible firms to proceed to step two of the approved High Technology procedures established for RFQ No. 2010-070-5138.

In an effort to expedite the process, a Court Order has been placed on the Formal Agenda.

SCORE SHEET		RFP- Desktop Technical Support Services for Dallas County	<u>PROPOSER</u> Business Control Systems	<u>PROPOSER</u> Cyberdyne	<u>PROPOSER</u> DFW Technologies	<u>PROPOSER</u> Qnet	<u>PROPOSER</u> TechForce	<u>PROPOSER</u> Unisys
RFP No.: 2010-090-5232								
Scoring Criteria	Total Maximum Points							
<b>I Company Profile</b>	20							
SB Commissioners Court		13	17	18	19	16	18	
AH IT		17	13	18	17	18	20	
RC IT		13	10	8	14	18	16	
RB Budget		15	15	15	17	15	19	
<b>SUBTOTAL/4</b>		<b>15</b>	<b>14</b>	<b>15</b>	<b>17</b>	<b>17</b>	<b>19</b>	
<b>II Cost</b>	25							
SB Commissioners Court		20	16	22	25	18	23	
AH IT		15	8	17	23	10	20	
RC IT		16	12	18	22	14	20	
RB Budget		21	19	22	24	20	23	
<b>SUBTOTAL/4</b>		<b>18</b>	<b>14</b>	<b>20</b>	<b>24</b>	<b>16</b>	<b>22</b>	
<b>III Technical/Methodology approach, implementation plan, timeline</b>	40							
SB Commissioners Court		25	36	35	37	36	30	
AH IT		27	30	36	34	38	23	
RC IT		22	22	20	30	35	30	
RB Budget		31	31	31	33	31	35	
<b>SUBTOTAL/4</b>		<b>26</b>	<b>30</b>	<b>31</b>	<b>34</b>	<b>35</b>	<b>30</b>	
	<i>Subtotal Cat. 1-3</i>	<b>59</b>	<b>58</b>	<b>66</b>	<b>75</b>	<b>68</b>	<b>71</b>	
<b>V M/Wbe Participation</b>	15							
<i>*category scored by County MMBE Officer Only</i>								
a. Certified M/Wbe firm		6	6	6	6	6	0	
b. M/Wbe involvement as sub-consultants, sub-contractor or supplier		0	0	6	6	6	6	
c. Female and minority employees assigned to project		3	3	3	3	3	3	
<b>TOTAL POINTS</b>	100	<b>68</b>	<b>67</b>	<b>81</b>	<b>90</b>	<b>83</b>	<b>80</b>	

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