



DALLAS COUNTY
PURCHASING DEPARTMENT

May 25, 2004

TO: Dallas County Commissioners Court
FROM: Linda Boles, Purchasing Supervisor
SUBJECT: Request for Proposals for Recording, Indexing & Imaging System for the County Clerk
RFP #2004-064-1485

Background/Issue

On April 19, 2004 and by authorization of the Commissioners Court, proposals were received and opened for the aforementioned RFP. Dallas County received ten (10) proposals in response to RFP #2004-064-1485. The proposals were distributed to the assigned evaluation committee members for their evaluation and scoring based on the outlined RFP rating criteria. The rating criteria and allotted points are as follows:

| <u>Criteria</u> | <u>Max. Points to be assigned</u> |
|---|-----------------------------------|
| I. Price | 30 |
| II. Extent to which the solution meets the County's functional requirements | 20 |
| III. Extent to which the solution meets the County's technical requirements | 20 |
| IV. Firm's references/reputations/experience/financial stability | 15 |
| V. M/WBE Participation/Compliance | 15 |

On May 13, 2004, the Evaluation Committee met and voted unanimously on the firms that were and were not susceptible for further award considerations. The four highest rated firms were voted as susceptible. The six lowest rated firms were voted as not being susceptible. The vendors ranking the highest scores and voted as being susceptible for further award consideration are as follows: LanData, Bearing Point, ACS, and AmCad.

On May 18, 2004, the IT Steering Committee was briefed on the aforementioned recommendations.

Financial Impact

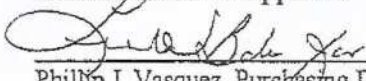
By re-vamping the County's current business processes and related technology systems and based on the proposals received, it is projected that Dallas County will save millions of dollars and obtain more services over the five year life of this contract.

Recommendation

The Purchasing Department recommends that the Commissioners Court approve the Evaluation Committee's recommendation for ACS, AmCad, Bearing Point and LanData, to be rendered susceptible firms for award consideration and authorize staff to proceed to Stage 2 of the approved High Technology procedures established for RFP #2004-064-1485.

In addition and due to the lack of a Formal Court Session on June 1, 2004, a Court Order authorizing staff to proceed in accordance with the aforementioned recommendation is scheduled for the Commissioners Court formal action during this Court Session.

Recommended for Approval


Phillip J. Vasquez, Purchasing Director

GOVERNMENT
EXHIBIT NO.
205

3:14-CR-293-M