

**U.S. District Court for the Northern District of Texas
Judges' Copy Requirements for Electronic Filing**

A presiding judge may direct parties to proceed in any manner the judge deems appropriate in a particular case. Unless otherwise directed, if a judge's copy is required, it **MUST** be in the form required by LR 10.1 and LCrR 49.3, or as stated below; must be marked "Judge's Copy" with a copy of the Notice of Electronic Filing (NEF) for that document affixed as the first page; and must be mailed to the judge at the address indicated (regardless of the division in which the case is pending) **within three business days**.

| JUDGE | | REQUIREMENTS (Revised 02/23/17) | MAIL TO |
|------------------|-----------|---|--|
| Lynn | M | Civil Cases: Dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages in length; Criminal Cases: No copies required | 1100 Commerce St., Rm. 1572 Dallas, TX 75242 |
| Fitzwater | D | All filings | 1100 Commerce St., Rm. 1528 Dallas, TX 75242 |
| McBryde | A | DOES NOT ALLOW ELECTRONIC FILING - All filings must be submitted in paper. An original plus one copy is required by LR 5.1(b) and LCrR 49.2(b). | 501 W. 10 th St., Rm. 310 Fort Worth, TX 76102 |
| Lindsay | L | Civil Cases: Complaints, dispositive motions, responses, replies and appendices thereto, AND filings more than 25 pages in length; Criminal Cases: All filings | 1100 Commerce St., Rm. 1544 Dallas, TX 75242 |
| Godbey | N | No copies required | ----- |
| Kinkeade | K | MDL 2244 cases: No copies required; All other Civil Cases: Dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages in length; Criminal Cases: No copies required | 1100 Commerce St., Rm. 1625 Dallas, TX 75242 |
| Boyle | B | All filings (does not apply to a Notice of Removal, Complaint, or Answer) | 1100 Commerce St., Rm. 1520 Dallas, TX 75242 |
| O'Connor | O | Sealed documents, dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages in length (placed in a three-ring binder, with exhibits or attachments tabbed, indexed and bound) | 501 W. 10 th St., Rm. 310 Fort Worth, TX 76102 |
| Robinson | J | Filings more than 25 pages in length | 205 S.E. 5 th Ave., Rm. 226 Amarillo, TX 79101 |
| Fish | G | All filings | 1100 Commerce St., Rm. 1404 Dallas, TX 75242 |
| Cummings | C | No copies required | ----- |
| Means | Y | All filings, with NEF affixed to first page and bound as follows: <ul style="list-style-type: none"> • if 50 pages or fewer, stapled in upper left corner; • if 50-150 pages, two-hole punched at top and prong fastened; • if 150 + pages, three-hole punched and placed 3-ring binder(s), each to contain no more than approximately 300 pages | 501 W. 10 th St., Rm. 502 Fort Worth, TX 76102 |
| Averitte | BB | Filings more than 25 pages in length | 205 S.E. 5 th Ave., Rm. 123 Amarillo, TX 79101 |
| Stickney | BF | Filings more than 50 pages in length, including exhibits, attachments, and appendices. | 1100 Commerce St., Rm. 1611 Dallas, TX 75242 |
| Ramirez | BH | No copies required | ----- |
| Cureton | BJ | In referred cases, follow the presiding judge's requirements. In cases where Judge Cureton is the presider, appendices AND filings more than 25 pages in length | 501 W. 10 th St., Rm. 310 Fort Worth, TX 76102 |
| Toliver | BK | No copies required | ----- |
| Frost | BL | No copies required | ----- |
| Horan | BN | No copies required | 1100 Commerce St., Rm. 1549 Dallas, TX 75242 |
| Ray | BP | No copies required | 1000 Lamar St., Rm. 203 Wichita Falls, TX 76301 |
| Bryant | BQ | No copies required | ----- |