

**U.S. District Court for the Northern District of Texas
Judges' Copy Requirements for Electronic Filing**

A presiding judge may direct parties to proceed in any manner the judge deems appropriate in a particular case. Unless otherwise directed, if a judge's copy is required, it MUST be in the form required by LR 10.1 and LCrR 49.3, or as stated below; must be marked "Judge's Copy" with a copy of the Notice of Electronic Filing (NEF) for that document affixed as the first page; and must be mailed to the judge at the address indicated (regardless of the division in which the case is pending) **within three business days**.

JUDGE		COPY REQUIREMENTS (Revised 06/14/18)	MAIL TO
Lynn	M	No copies required	-----
Fitzwater	D	Dallas cases: All filings Amarillo cases: No copies required	1100 Commerce St., Rm. 1528 Dallas, TX 75242
McBryde	A	DOES NOT ALLOW ELECTRONIC FILING - All filings must be submitted in paper. An original plus one copy is required by LR 5.1(b) and LCrR 49.2(b).	501 W. 10 th St., Rm. 310 Fort Worth, TX 76102
Lindsay	L	Civil Cases: Complaints, dispositive motions, responses, replies and appendices thereto, AND filings more than 25 pages in length; Criminal Cases: All filings	1100 Commerce St., Rm. 1544 Dallas, TX 75242
Godbey	N	No copies required	-----
Kinkeade	K	MDL 2244 cases: No copies required; All other Civil Cases: Dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages in length; Criminal Cases: No copies required	1100 Commerce St., Rm. 1625 Dallas, TX 75242
Boyle	B	All filings (does not apply to a Notice of Removal, Complaint, or Answer)	1100 Commerce St., Rm. 1520 Dallas, TX 75242
O'Connor	O	Sealed documents, dispositive motions, responses, replies, and appendices thereto AND filings more than 25 pages in length (placed in a three-ring binder, with exhibits or attachments tabbed, indexed and bound)	501 W. 10 th St., Rm. 310 Fort Worth, TX 76102
Scholer	S	Filings more than 50 pages in length	1100 Commerce St., Rm. 1654 Dallas, TX 75242
Fish	G	All filings	1100 Commerce St., Rm. 1404 Dallas, TX 75242
Cummings	C	No copies required	-----
Means	Y	All filings, with NEF affixed to first page and bound as follows: • if 50 pages or fewer, stapled in upper left corner; • if 50-150 pages, two-hole punched at top and prong fastened; • if 150 + pages, three-hole punched and placed 3-ring binder(s), each to contain no more than approximately 300 pages	501 W. 10 th St., Rm. 502 Fort Worth, TX 76102
Ramirez	BH	No copies required	-----
Cureton	BJ	In referred cases, follow the presider's requirements. In cases where Judge Cureton is the presider, appendices AND filings more than 25 pages in length	501 W. 10 th St., Rm. 310 Fort Worth, TX 76102
Toliver	BK	No copies required	-----
Frost	BL	No copies required	-----
Horan	BN	No copies required	-----
Ray	BP	No copies required	-----
Bryant	BQ	No copies required	-----
Reno	BR	No copies required	-----
Rutherford	BT	No copies required	-----

* Additional Judge Specific Requirements may be found at: <http://www.txnd.uscourts.gov/judge-specific-requirements>.