

Cyclical Carpet Replacement for Amarillo 1st Floor Courtroom

- 1. Project Title:** Cyclical Carpet Replacement for Amarillo 1st Floor Courtroom

- 2. Project Location:**

TX0006
J. Marvin Jones Federal Building
Mary Lou Robinson Courthouse
205 Est 5th Ave
Amarillo, TX 79101

- 3. Building Location Hours:** Majority of the work of this project can be done during normal business hours, except and activities that will potentially cause disruptions to the work of the building tenants and occupants due to issues such as noise, odor, safety, hazards or violation of building security policy. The courtroom will be taken out of service for the duration of this project.

- 4. Purpose:** Cyclical replacement of all carpet in the 1st floor courtroom.

- 5. Points of Contact:**
 - Contracting Officer:**

Tim Christnagel
1100 Commerce St. RM 1452
Dallas, TX 75242
Phone: 214.753.2020
 - Contracting Officers Representative:**

Clint Hester
1100 Commerce St. RM 1452
Dallas, TX 75242
Phone: 214.753.2214
 - Property Manager:**

Johnny Ferraro
819 Taylor St.
Fort Worth, TX 76102
Phone: 817.585.2712

6. Notice to Proceed:

6.1: The Contracting Officer is the ONLY individual from the Government that can give the contractor a Notice to Proceed.

6.2: Before any of the work within the scope of the contract is started, the Contractor shall confer with the COR (Contracting Officer Representative) and agree on a sequence of procedure; means of access to premises and building; delivery of material and use of approaches; use of corridors, stairways, elevators, and similar means of communications; and the location partitions, eating spaces for Contractor's employees and the like.

6.3: After a Notice to Proceed is given, the Contractor has 7 days to provide a schedule.

7. Period of Performance: 15 days of construction; all work, including punch list items, must be complete and accepted by the courts by no later than November 6, 2019.

8. Description of Work: Contractor shall provide all materials, labor, tools, equipment and supervision to accomplish tasks as outlined in contract documents.

8.1 Provide Selective Demolition

8.1.1 Remove existing shoe mold where required to remove carpet. Store for re-installation.

8.1.2 Number and catalog all courtroom benches, remove them from the courtroom and store for later re-installation.

8.1.3 Remove seat bases from jury box and store for re-installation.

8.1.4 Remove existing broadloom carpet and pad in courtroom, jury box, and Judge's bench.

8.2 Preparation

8.2.1 Prepare floor substrates for installation of flooring tile in accordance with manufacturer's specifications.

A. Clean / Preparation: patch / level and or grind existing subfloor as required to meet manufacturer's recommendations for installation of carpet tile.

B. Apply, trowel, and float filler as required to achieve smooth flat, hard surface. Prohibit traffic until filler is completely cured.

C. Vacuum clean surface of substrate prior to installation.

8.3 Carpet Installation

- 8.3.1** Starting installation constitutes acceptance of sub-floor conditions.
 - 8.3.2** Install carpet tile in accordance with manufacturer's instructions.
 - 8.3.3** Cut carpet tile clean. Fit carpet tight to intersection with vertical surfaces without gaps per Carpet Installation Standard; Carpet and Rug Institute
 - 8.3.4** Lay carpet tile as directed by the Court project manager, in accordance with selected material / manufacturer recommendations.
 - 8.3.5** Trim carpet tile neatly at walls and around interruptions. No exposed frayed edges.
 - 8.3.6** Complete installation of edge strips, concealing exposed edges.
 - 8.3.7** Installation on Stairs
 - A.** Use one piece of carpet for each riser below tread. Apply adhesive as required to all cut edges.
 - B.** Lay carpet with the pile direction in accordance to carpet pattern as indicated by manufacturer.
 - C.** Adhere carpet tight to stair treads and risers in accordance to manufacturer's recommendations.
 - D.** Install stair nosing: rubber type, ribbed top surface, undercut for carpet tile, one piece – cut to fit (width as required). Matte finish, black color.
 - 1. Similar to: ROPPE #17 UNDERCUT CARPET NOSING; 3/16" UNDERCUT; RIBBED SAFETY SURFACE. CUT TO FIT DIMENSIONS ON DRAWINGS>
 - 2. OR APPROVED EQUAL.
- 8.4** Re-install jury bases, courtroom benches, and all shoe mold removed for carpet installation.

9. Other Requirements:

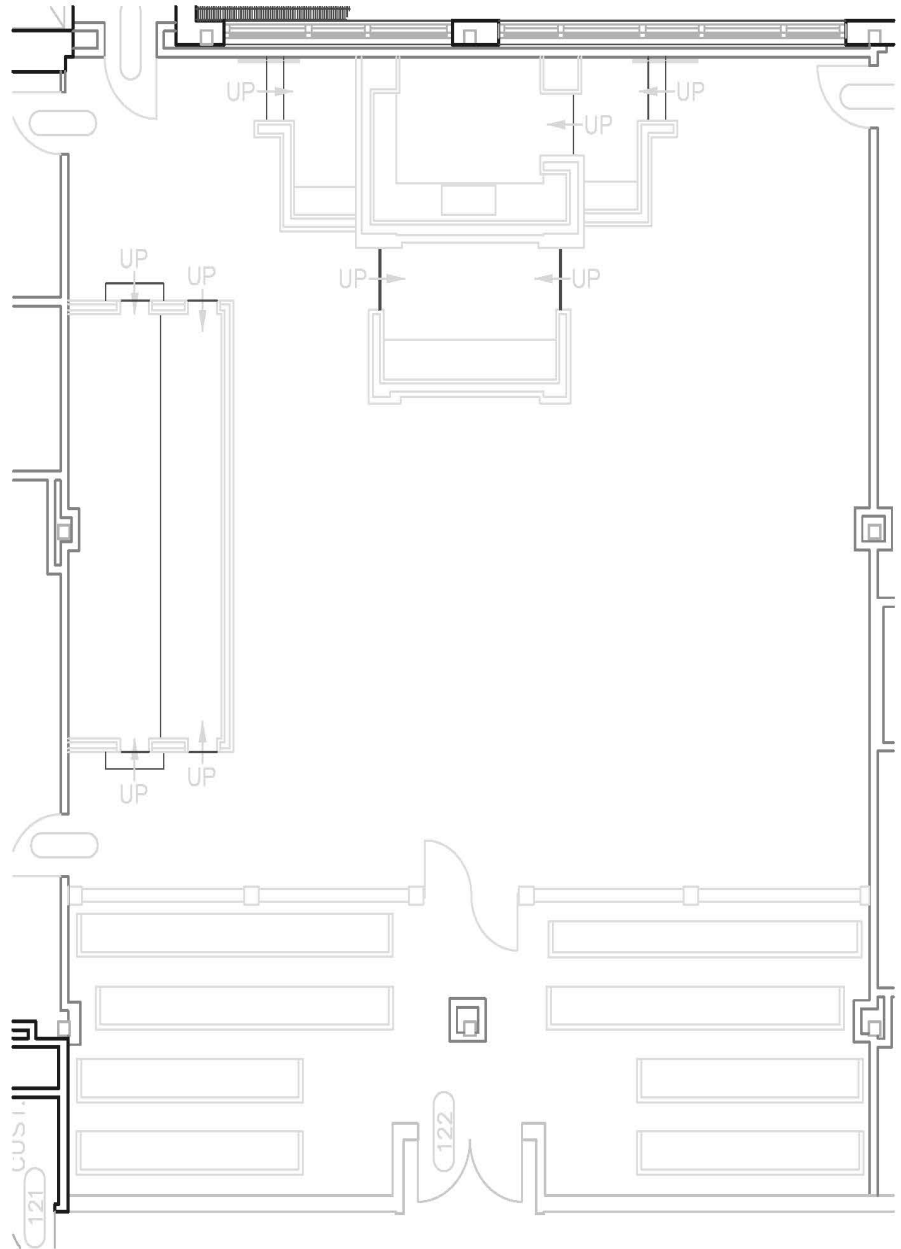
- 9.1** All materials must be approved by the Court prior to purchase. **DO NOT ORDER OR PURCHASE MATERIALS WITHOUT PRIOR WRITTEN APPROVAL.**
- 9.2** Provide additional 10 SY of carpet tile for storage / attic stock. Provide FULL TILES ONLY.

10. Submittals:

- 10.1** Carpet Tile
- 10.2** Stair Nosing
- 10.3** Adhesive
- 10.4** Floor Leveler

11. Attachments:

- 11.1** Floor plan



ADDENDUM

- 1. Change to period of performance:** 15 days of construction; all work, including punch list items, must be complete and accepted by the courts by no later than November 6, 2019.