

*U.S. District Court for the Northern District of Texas  
Judges' Copy Requirements for Electronic Filing\**

Revised 1/12/12

		<b>REQUIREMENTS</b>	<b>MAIL TO</b>
<b>ABILENE, LUBBOCK &amp; SAN ANGELO DIVISIONS:</b>			
<b>Cumming</b>	<b>C</b>	No copies required	-
<b>Koenig</b>	<b>BG</b>	No copies required	-
<b>Frost</b>	<b>BL</b>	No copies required	-
<b>AMARILLO DIVISION: 205 E. Fifth Street, Amarillo, TX 79101</b>			
<b>Robinson</b>	<b>J</b>	Any filing more than 25 pages in length	
<b>Averitte</b>	<b>BB</b>	Any filing more than 25 pages in length	
<b>DALLAS DIVISION: 1100 Commerce Street, Room _____ Dallas, TX 75242</b>			
<b>Fitzwater</b>	<b>D</b>	ALL FILINGS	Room 1528
<b>Solis</b>	<b>P</b>	ALL FILINGS and proposed orders	Room 1654
<b>Lindsay</b>	<b>L</b>	<b>Civil Cases:</b> Complaints, All Dispositive Motions, Responses, Replies & Appendices thereto & any filing more than 25 pages <b>Criminal Cases:</b> ALL FILINGS	Room 1312
<b>Lynn</b>	<b>M</b>	<b>Civil Cases:</b> All Dispositive Motions, Responses, Replies & Appendices thereto & any filing more than 25 pages in length <b>Criminal Cases:</b> None required	Room 1572
<b>Godbey</b>	<b>N</b>	<b>No copies required</b>	-
<b>Kinkeade</b>	<b>K</b>	<b>Civil Cases:</b> All Dispositive Motions, Responses, Replies & Appendices thereto & any filing more than 25 pages in length <b>Criminal Cases:</b> None required	Room 1625
<b>Boyle</b>	<b>B</b>	<b>Civil &amp; Criminal Cases:</b> All Dispositive Motions, Responses, Replies & Appendices thereto & any filing more than 25 pages in length	Room 1376
<b>O'Connor</b>	<b>O</b>	<b>Civil &amp; Criminal Cases:</b> All Sealed Documents, Dispositive Motions, Responses, Replies & Appendices thereto & any filing more than 25 pages in length. A judge's copy in excess of 25 pages must be submitted in a three-ring binder, with any exhibits or attachments appropriately tabbed.	Room 1520
<b>Fish</b>	<b>G</b>	ALL FILINGS	Room 1404
<b>Furgeson</b>	<b>F</b>	Any filing, including attachments and exhibits, more than 25 pages in length	Room 1452
<b>Kaplan</b>	<b>BD</b>	ALL FILINGS	Room 1611
<b>Stickney</b>	<b>BF</b>	ALL FILINGS	Room 1549
<b>Ramirez</b>	<b>BH</b>	<b>No copies required</b>	-
<b>Toliver</b>	<b>BK</b>	<b>No copies required</b>	-
<b>FORT WORTH DIVISION: 501 W. 10<sup>th</sup> Street, Room 310 Fort Worth, TX 76102</b>			
<b>McBryde **</b>	<b>A</b>	<b>NOT APPLICABLE</b> All filings are to be submitted conventionally on paper. An original plus one copy is required by LR 5.1(b) and LCR 49.2(b).	-
<b>Means</b>	<b>Y</b>	ALL FILINGS	
<b>Cureton</b>	<b>BJ</b>	In referral cases, follow the presiding judge's copy requirements. In presiding judge cases, all Appendices & any filing more than 25 pages in length.	
<b>WICHITA FALLS DIVISION:</b>			
<b>O'Connor</b>	<b>O</b>	<b>Civil &amp; Criminal Cases:</b> Same as requirements noted for Judge O'Connor for Dallas Division cases.	Send to Dallas address above.
<b>Roach</b>	<b>KA</b>	ALL FILINGS	PO Box 8445 Wichita Falls, TX 76307

\* Each copy of an electronically filed document must be marked "Judge's Copy," must have a copy of the Notice of Electronic Filing for that document affixed as the first page, must be delivered to the Court within three business days, and must be in the form required by LR 10.1 & LCR 49.3. CAVEAT: A presiding judge may direct parties to proceed in any manner the judge deems appropriate in a particular case.

\*\* Does not allow any electronic filing