

JUDGE: _____ DIV: _____

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF TEXAS

**APPLICATION FOR ADMISSION TO THE BAR OF THE
UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF TEXAS**

(OATH TO BE TAKEN IN THIS DISTRICT)

Instructions: Type or print your answers. Answer all questions fully. If the question does not apply to you, answer "DNA." An incomplete response will delay processing of your application. Where the space provided is insufficient, answer on additional sheets, with reference to the question. After the oath has been given, bring the application and fee to the Clerk's Office for processing. Do not send this application to the Clerk's Office. You must appear in person. **Do not retype form.**

Mr.
Ms.
Mrs.
1. Full Name: _____
(last) (first) (middle) (generation)

2. Name used in documents filed with the court: _____
(last) (first) (middle) (generation)

3. State Bar I.D. Number: _____
(Specify state if other than Texas)

4. Date of Birth*: _____ Social Security Number*: _____

5. Firm/Business Name: _____

6. Firm/Business Address: _____

7. Firm/Business Telephone: () _____ FAX: () _____

8. Residence Address*: _____

9. Residence Telephone*: () _____

10. List all states (including District of Columbia) in which you have been admitted to practice law by the highest court of that state. Indicate the year admitted, whether you are currently a member in good standing certified to practice law in that state, and any certified areas of specialization.

<u>State</u>	<u>Year Admitted</u>	<u>Current Standing</u>	<u>Specialization</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

* Optional. Social security numbers are used to assist the Court in maintaining the integrity of its records.

11. List all federal courts in which you have been admitted to the practice of law. Indicate the year admitted and whether you are currently a member in good standing of the bar and certified to practice law before that court.

<u>Court</u>	<u>Year Admitted</u>	<u>Current Standing</u>	<u>Specialization</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

12. Provide the name and address of the law school from which you graduated, the date of graduation, and the degree(s) received. If you did not graduate from a law school, please describe your law study in detail.

13. Indicate any grievances or involuntary removals filed against you while a member of the bar of any state or federal court. Describe the circumstances in detail.

14. Describe in detail any charges, arrests, or convictions for criminal offense(s) filed against you. Omit minor traffic offenses.

15. If you have been licensed to practice law for at least four (4) years, please answer the following question.
Would you be interested in being appointed to a federal criminal case? ___ Yes ___ No

16. Would you be interested in providing pro bono legal services in a civil rights case? ___ Yes ___ No

I hereby certify that all of the above information is true and correct. I recognize that by admission to this Court I am subjecting myself to the discipline of this Court.

Date

Applicant's Signature

Sworn and subscribed to before me:

Date

Seal:

Notary Official/Deputy Clerk

Admitted on motion of:

Sponsor's Name (*please print*)

Application Approved: _____
Date

United States District Judge

Oath Administered: _____
Date

Judge

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF TEXAS
DALLAS DIVISION**



The objective of the Criminal Justice Act (“CJA”) Voluntary Panel Program is to increase the quality of representation for those defendants financially unable to obtain counsel in federal criminal cases. The Panel consists of approximately 200 attorneys who meet the qualifications for membership on the Panel and who represent a cross-section of the attorney population in the Dallas Division.

An applicant to the CJA Panel Program should:

- be a member in good standing in the United States District Court for the Northern District of Texas and the State Bar of Texas;
- have at least four years of experience as a licensed attorney; and
- have sufficient civil or criminal trial experience, or other comparable litigation experience, to furnish quality representation.

In addition to these qualifications, applicants must (i) be willing to serve for at least three years, (ii) accept a minimum of one appointment per year for the full range of federal criminal offenses, and (iii) participate in annual federal criminal law training. With few exceptions, the appointments include representation on appeal. Panel members may be required to appear in court on short notice for certain preliminary felony matters (i.e. initial appearances, bail and detention hearings).

The current rate of pay for court-appointed attorneys may be found on our website under Attorney Info, CJA Info, Compensation Rates. In certain complex cases, a CJA Panel member may be eligible for interim payments of attorney’s fees.

Judges in the Dallas Division will approve attorneys for inclusion on the CJA Panel. Selected attorneys will be notified by mail.

**UNITED STATES DISTRICT COURT FOR THE
NORTHERN DISTRICT OF TEXAS
DALLAS DIVISION**



**CRIMINAL JUSTICE ACT VOLUNTARY PANEL
QUESTIONNAIRE AND APPLICATION**

Please return original and *three* copies to:
Attn: CJA Panel Attorney Program
United States District Court
1100 Commerce Street, Rm. 1452
Dallas, Texas 75242

A. General Information

1. Name: _____
(Last) (First) (Middle)

2. Office Address: _____
(Firm Name)

(Street) (City) (State) (ZIP)

3. Telephone Numbers: _____
(Office) (Home)

(FAX) (Pager)

(Mobile) (Internet E-mail)

4. What is the best way to contact you in an emergency? _____

5. Bar Number: _____

6. Date Admitted to Texas Bar: _____

7. Date Admitted to NDTX: _____

8. What other Federal Districts have you been admitted to: _____

9. Law School from which you received your JD: _____

10. Professional Affiliations:

- DBA JLT MABA AABA Other: _____
 Dallas Criminal Defense Lawyers Texas Criminal Defense Lawyers NACDL

B. Trial & Legal Experience

11. Indicate your **Criminal Trial** experience by providing approximate totals in the following categories:

	<i>Federal Court</i>	<i>State Court</i>
Jury Trials	_____	_____
Bench Trials	_____	_____
Pleas & Sentences	_____	_____
Appeals	_____	_____
Other Court Hearings	_____	_____

12. Indicate your **Civil Trial** experience by providing approximate totals in the following categories:

	<i>Federal Court</i>	<i>State Court</i>
Jury Trials	_____	_____
Bench Trials	_____	_____
Other Court Hearings	_____	_____
Depositions	_____	_____

13. Indicate any other legal experience which qualifies you for membership on the panel (including experience in a prosecutor's or public defender's office or as a judicial law clerk and areas in which you are a Board Certified Specialist):

CONTINUED ON NEXT PAGE.

14. List the **names and phone numbers of three judges and three lawyers** who know of your ability as a trial attorney:

Judges:

Attorneys:

C. Miscellaneous Information

15. Have you ever been disciplined by, or are you the subject of a pending disciplinary complaint before any Bar Association or Court?

Yes No

If "Yes" please describe the facts concerning the discipline or the pending disciplinary complaint:

16. Are you fluent in any foreign language(s)? Yes No

If "Yes" please list: _____

Are you willing to take additional appointments based on your foreign language proficiency?

Yes No

If "Yes" how many per year? _____

17. How many court appointments would you like to receive annually? _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Signature

Date