

**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF TEXAS**



**PRIVACY NOTICE**

**Availability of Private and Sensitive Case Information on the Internet**

Users of the court's public access to electronic records system ("PACER") have access to the full text of certain court documents via the Internet. Any party holding a PACER login and password may read, download, store, and print such documents, even if the person is not a party to, or an attorney appearing in, the case.

The following documents will not be available for inspection through PACER, even if a party holds a login and password: a sealed document, a document in a social security case, or a document in a criminal case (other than the case docket sheet).

An attorney or a *pro se* party should not include private or sensitive information in original documents filed with the court, should redact or mask over such information when included in copied documents that are filed, or should move for an appropriate protective order to keep the information from being disclosed via the PACER system. The types of information an attorney or a *pro se* party should exclude or redact include:

- 1) a social security number or other personal identifier, such as a driver's license number;
- 2) dates of birth;
- 3) medical treatment or diagnosis;
- 4) employment history;
- 5) individual financial information, including a financial account number;
- 6) proprietary or trade secret information; or
- 7) the name or address of a minor child.

The court will consider a motion to seal or for a protective order on its individual merits.

If you have any questions concerning this notice, please contact the [District Clerk's office](#).